The Pennsylvania Association of Computer and Information Science Educators

Executive Board Meeting
Milesburg, PA

Friday, January 17, 2003

• The January meeting was called to order at 4:08pm.

  Present:
  Bloomsburg – Bob Montante; Clarion – Dana Madison; Indiana – Gary Buterbaugh; Kutztown – Joe Cannon; Lock Haven – Bruce Wooley; Mansfield – Clarence L. Krantz; Mansfield – Joo Tan; Millersville – David Hutchens; Shippensburg – Joseph Thomas; Slippery Rock – Paul Mullins.

• Prior meeting’s minutes were distributed. Motion to accept minutes was accepted on voice vote.

• Joe Thomas presented the Treasurer’s report. Remarks:
  – The initial item’s date of “11/5/01” is incorrect, and should be “11/5/02”.
  – Member dues have been collected from most of the schools.
  – The report balance differs from the bank statement by six cents. This discrepancy has not been accounted for.
  – Passwords for the PSECU bank account have been distributed to the President.
  – Motion to accept the Treasurer’s report was accepted on voice vote.
  – Treasurer distributed the next year’s membership invoices to the Board members for transmission to their departments.

• Attendees introduced themselves around the table.

• There were no announcements.

• Plans for the Shippensburg conference were reviewed.
  – Various forms used for the Slippery Rock conference have been copied for reuse.
  – The conference dates are confirmed as April 4-5, 2003.
  – The conference theme is “ABET Accreditation.”
  – A block of rooms has been reserved at Shippen Place for attendees.
  – The Call for Papers needs to be handed out immediately.
  – A tentative schedule was reviewed.
  – The issue of program accreditation received a substantial amount of discussion. G. Buterbaugh proposed inviting a SSHE system representative to discuss accreditation topics at a BOF session. Clarence Krantz raised questions about costs, topics, and reimbursements for work. Other concerns included the extent
of required workloads and the possibility of release time. It was noted that
school provosts received a letter naming individual schools and departments that
are considered candidates for accreditation. A question was raised about the
degree of support being offered by school administrations and SSHE overall.
  – G. Buterbaugh proposed that the Executive Board should draft a letter to the
Chancellor expressing our concerns about the impact of accreditation efforts on
departments involved.
  – G. Buterbaugh indicated that D. Whitfield planned to chair a workshop on
ABET accreditation at the conference.

• The list of locations for annual conferences was reviewed again. Joe Thomas
proposed West Chester (represented by Tom Ahlborn) for the 2008 conference.
Mansfield is considering hosting an upcoming conference at some point.

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\begin{align*}
\text{Previous:} & \quad 1995 \text{ Indiana} & 1996 \text{ California} & 1997 \text{ Clarion} \\
& 1998 \text{ Shippensburg} & 1999 \text{ Millersville} & 2000 \text{ Indiana} \\
& 2001 \text{ Edinboro} & 2002 \text{ Slippery Rock} & 2003 \text{ Shippensburg} \\
\text{Scheduled:} & \quad 2004 \text{ California} & 2005 \text{ Bloomsburg} & 2006 \text{ Kutztown} \\
& 2007 \text{ Lock Haven} & 2008 \text{ (open)} & 2009 \text{ (open)}
\end{align*}
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• J. Thomas stated that Shippensburg chair Carol Wellington inquired about
publishing directed student research in the PACISE journal. This initiated discussion
of journal production.
  – Shippensburg might consider contributing funds.
  – An editorial board would be required. The Executive Board members have been
proposed as an interim editorial board.
  – It was suggested to invite Carol Wellington to the conference Board meeting on
Friday.

• (The Board paused for supper at 5:10. Member orders accounted for all of the
kitchen’s filets mignon.)

• G. Buterbaugh has talked with Microsoft about .NET -related programs. He related
a program for workshops targeted at student “ambassadors.” A student, Chris, is to
get in touch with J. Thomas about organizing some workshops.

• D. Hutchens brought up the issue of recommendations for Board officers. He is
thinking about stepping down as president. J. Thomas is also thinking of
relinquishing the treasurer’s post.

• The meeting adjourned at 5:33pm.

Respectfully submitted,
Bob Montante
PACISE Secretary