

The Pennsylvania Association of Computer and Information Science  
Educators

Executive Board Meeting

Milesburg, PA

Friday, January 17, 2003

- The January meeting was called to order at 4:08pm.  
Present:  
*Bloomsburg* – Bob Montante; *Clarion* – Dana Madison; *Indiana* – Gary Buterbaugh;  
*Kutztown* – Joe Cannon; *Lock Haven* – Bruce Wooley; *Mansfield* – Clarence L.  
Krantz; *Mansfield* – Joo Tan; *Millersville* – David Hutchens; *Shippensburg* – Joseph  
Thomas; *Slippery Rock* – Paul Mullins.
- Prior meeting's minutes were distributed. Motion to accept minutes was accepted on  
voice vote.
- Joe Thomas presented the Treasurer's report. Remarks:
  - The initial item's date of "11/5/01" is incorrect, and should be "11/5/02" ..
  - Member dues have been collected from most of the schools.
  - The report balance differs from the bank statement by six cents. This  
discrepancy has not been accounted for.
  - Passwords for the PSECU bank account have been distributed to the President.
  - Motion to accept the Treasurer's report was accepted on voice vote.
  - Treasurer distributed the next year's membership invoices to the Board  
members for transmission to their departments.
- Attendees introduced themselves around the table.
- There were no announcements.
- Plans for the Shippensburg conference were reviewed.
  - Various forms used for the Slippery Rock conference have been copied for reuse.
  - The conference dates are confirmed as April 4-5, 2003.
  - The conference theme is "ABET Accreditation."
  - A block of rooms has been reserved at Shippen Place for attendees.
  - The Call for Papers needs to be handed out immediately.
  - A tentative schedule was reviewed.
  - The issue of program accreditation received a substantial amount of discussion.  
G. Buterbaugh proposed inviting a SSHE system representative to discuss  
accreditation topics at a BOF session. Clarence Krantz raised questions about  
costs, topics, and reimbursements for work Other concerns included the extent

of required workloads and the possibility of release time. It was noted that school provosts received a letter naming individual schools and departments that are considered candidates for accreditation. A question was raised about the degree of support being offered by school administrations and SSHE overall.

- G. Buterbaugh proposed that the Executive Board should draft a letter to the Chancellor expressing our concerns about the impact of accreditation efforts on departments involved.
- G. Buterbaugh indicated that D. Whitfield planned to chair a workshop on ABET accreditation at the conference.
- The list of locations for annual conferences was reviewed again. Joe Thomas proposed West Chester (represented by Tom Ahlborn) for the 2008 conference. Mansfield is considering hosting an upcoming conference at some point.

<i>Previous:</i>	1995	Indiana	1996	California	1997	Clarion
	1998	Shippensburg	1999	Millersville	2000	Indiana
	2001	Edinboro	2002	Slippery Rock	2003	Shippensburg
<i>Scheduled:</i>	2004	California	2005	Bloomsburg	2006	Kutztown
	2007	Lock Haven	2008	(open)	2009	(open)

- J. Thomas stated that Shippensburg chair Carol Wellington inquired about publishing directed student research in the PACISE journal. This initiated discussion of journal production.
  - Shippensburg might consider contributing funds.
  - An editorial board would be required. The Executive Board members have been proposed as an interim editorial board.
  - It was suggested to invite Carol Wellington to the conference Board meeting on Friday.
- (The Board paused for supper at 5:10. Member orders accounted for all of the kitchen's filets mignon.)
- G. Buterbaugh has talked with Microsoft about .NET -related programs. He related a program for workshops targeted at student "ambassadors." A student, Chris, is to get in touch with J. Thomas about organizing some workshops.
- D. Hutchens brought up the issue of recommendations for Board officers. He is thinking about stepping down as president. J. Thomas is also thinking of relinquishing the treasurer's post.
- The meeting adjourned at 5:33pm.

Respectfully submitted,  
 Bob Montante  
 PACISE Secretary