

The Pennsylvania Association of Computer and Information Science Educators

Executive Board Meeting

The Governors' Pub, Bellefonte, PA
Friday, October 11, 2013
4:00 PM

Present:

<i>Bloomsburg</i>	Robert Montante
<i>California</i>	Lisa Kovalchick
<i>Clarion</i>	Soo Kim
<i>East Stroudsburg</i>	James Emert
<i>Edinboro</i>	Joseph Molnar
<i>Kutztown</i>	Yong Zhang (arr. 4:30)
<i>Lock Haven</i>	Mark Jones
<i>Millersville</i>	David Hutchens
<i>Shippensburg</i>	Dave Mooney
<i>Slippery Rock</i>	Paul Mullins

1. The meeting was called to order at 4:10.
 - a. April Minutes:
 - i. Minutes from the General meeting of 04/06/2013 were approved with no corrections. (Hutchens, Montante)
 - ii. Minutes from the Executive Board meeting of 04/05/2013 were approved with one correction. (Jones, Montante)
 - b. Treasurer's Report:
 - Treasurer's report (emailed to all members) was. (Mooney, Montante)
 - c. Announcements:
 - Paul Mullins was introduced as the new representative from Slippery Rock (replacing Maria Harrington).
 - d. Upcoming meeting locations and dates:
 - January's meeting will take place on 01/24 (the first Friday after classes resume) at 3 PM. Lock Haven will handle the teleconferencing.
 - The fall meeting will take place on the fourth Friday in September at *The Governor's Pub* in Bellefonte PA. ****SEE BELOW – THIS DATE HAS BEEN VOIDED!**
2. Spring 2013 conference at East Stroudsburg.
 - See attached.
 - A question arose regarding costs of awards for best papers. J. Emert will check into this and report back.

3. Spring 2014 Conference at California
 - Dates: April 4, 5.
 - Speaker: Google has been contacted. Awaiting confirmation.
 - Theme: Depends on who speaker is. Email will be sent when details are available.
 - Conference web site: Expected to be up on or before Thanksgiving.
 - Format: Usual format as has been used for past conferences.

4. Future conference sites
 - a. The current list of conference sites:
 - i. 2005 Bloomsburg
 - ii. 2006 Indiana
 - iii. 2007 Lock Haven
 - iv. 2008 Kutztown
 - v. 2009 Slippery Rock
 - vi. 2010 West Chester
 - vii. 2011 Shippensburg
 - viii. 2012 Millersville
 - ix. 2013 East Stroudsburg
 - x. 2014 California
 - xi. 2015 Indiana
 - xii. 2016 Edinboro
 - xiii. 2017 Harrisburg
 - xiv. 2018 Kutztown
 - xv. 2019 Shippensburg
 - xvi. 2020 West Chester

There were no new additions.

5. 2014 Editorial Board
 - Chair: Dave Mooney
 - Members: D. Hutchens, B. Montante
6. Other Business
 - a. PACISE web site
 - P. Mullins will assume responsibility for the PACISE web site
 - The web site is out of date: The most recent minutes listed are from 2008. R. Montante and D. Mooney are requested to send minutes for these years so they can be posted on the site.
 - R. Montante will retain ownership of *PACISE.org*.
 - Winners of conference programming contests will be posted on the web site for starting with the 2014 conference.
 - b. Support of graduate programs

- Y. Zhang reported that he had sent out questionnaires. Not sure what to do next.
- Probably best to hold the fair in the fall, since applications for graduate programs are due in March and April for the most part. Weather in January and February is too iffy. Also, by having the event in the fall it would provide a PACISE activity in both the fall and spring semesters.
- October was proposed. Y. Zhang will contact the Dixon Center for available Friday dates in early October.
- It was proposed that the Executive Board meeting take place at this event. NOTE: Once the date for this open house has been established, it will supersede the previously established date for the fall Executive Board meeting in September.
- R. Montante suggested sponsoring a programming contest at this time, since the CCSC North Eastern Conference has dropped its contest. It was decided to forego a contest in 2014; one may be held in 2015 pending on the success of 2014's fair.

7. The meeting was adjourned at 5:00. (Jones, Montante).

Respectfully submitted by Dave Mooney, 10/11/2013

PACISE

Treasurer's Report
Board Meeting- General - April 2013

		Checking Deposits	Withdrawals	Balance	Savings Balance
Balance (Sept. 2012 meeting)				\$ 9,161.89	\$ 5.00
Dinner board meeting	9/21/12		\$ 180.38	\$ 8,981.51	\$ 5.00
West Chester	12/13/12	\$ 80.00		\$ 9,061.51	\$ 5.00
East Stroudsburg	12/13/12	\$ 80.00		\$ 9,141.51	\$ 5.00
Clarion	12/13/12	\$ 80.00		\$ 9,221.51	\$ 5.00
Edinboro	12/14/12	\$ 80.00		\$ 9,301.51	\$ 5.00
Mansfield	12/12/12	\$ 80.00		\$ 9,381.51	\$ 5.00
Kutztown	12/12/12	\$ 80.00		\$ 9,461.51	\$ 5.00
Indiana	12/13/12	\$ 80.00		\$ 9,541.51	\$ 5.00
Slippery Rock	12/12/12	\$ 80.00		\$ 9,621.51	\$ 5.00
Shippensburg	1/12/13	\$ 80.00		\$ 9,701.51	\$ 5.00
California	1/12/13	\$ 80.00		\$ 9,781.51	\$ 5.00
Bloomsburg	1/12/13	\$ 80.00		\$ 9,861.51	\$ 5.00
LockHaven	1/19/13	\$ 80.00		\$ 9,941.51	\$ 5.00
Harrisburg University	2/13/13	\$ 80.00		\$ 10,021.51	\$ 5.00
Millersville	12/13/12	\$ 80.00		\$ 10,101.51	\$ 5.00

East Stroudsburg has not paid it's 2011 dues as of yet.
We gave up on Cheyney.

PACISE 2013**2013 at East Stroudsburg University****Current Year Budget****REVENUE****Number Fee Total****Conference Registration Revenue****Advance**

Faculty	27	\$	60.00	\$	1,620.00
Student	90	\$	20.00	\$	1,800.00
Spouse	2	\$	20.00	\$	40.00
Other: _____				\$	-

Late / On-site

Faculty		\$	60.00	\$	-
Student		\$	20.00	\$	-
Spouse		\$	20.00	\$	-
Other: _____				\$	-

ESU Registrations

Faculty	6	\$	-	\$	-
Student	12	\$	-	\$	-
Spouse	1	\$	-	\$	-
Other: _____				\$	-

Total Conference Registration Revenue

138 \$ 3,460.00

Miscellaneous Income

Other: Funds from Provost	1	\$	1,000.00	\$	1,000.00
Other: Funds from Dean	1	\$	1,000.00	\$	1,000.00
Other: _____				\$	-

Total Miscellaneous Income

\$ 2,000.00

TOTAL CONFERENCE REVENUE

\$ 5,460.00

EXPENSES**Number Fee Total****Registration**

Postage				\$	-
Badge Stock & Holders	138	\$	119.02	\$	119.02
Other: bags	140	\$	2.00	\$	280.00
Other: folders, notebooks, pens	1	\$	22.11	\$	22.11

Total Registration

\$ 421.13

Conference Food & Beverage

Friday Dinner	138	\$	16.95	\$	2,339.10
Friday Evening Snacks	75	\$	4.00	\$	300.00
Saturday Continental Breakfast	138	\$	7.50	\$	1,035.00
Saturday Coffee Breaks	138	\$	-	\$	-
Saturday Lunch	138	\$	6.30	\$	869.40

F & B Tax and Gratuity	0.15	\$ 3,674.10	\$	-
Other: _____			\$	-
Other: _____			\$	-
Total Conference Food & Beverage			\$	4,543.50

Program Expenses

Honoraria			\$	-
Travel / Hotel / Subsistence			\$	-
Other: Programming Contest 1st Prize	5	\$ 25.00	\$	125.00
Other: Programming Contest 2nd Prize	5	\$ 15.00	\$	75.00

Total Program Expenses			\$	200.00
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TOTAL CONFERENCE EXPENSES			\$	5,164.63
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REVENUE SUMMARY

Percent of Gross

Registration	0%		\$	3,460.00
Miscellaneous Income	0%		\$	2,000.00
Gross Revenue			\$	5,460.00

EXPENSE SUMMARY

Registration	0%		\$	421.13
Conference Food & Beverage	0%		\$	4,543.50
Program Expenses	0%		\$	200.00
Gross Expenses			\$	5,164.63

Gross Revenue			\$	5,460.00
Gross Expenses			\$	5,164.63
Surplus			\$	295.37