

# The Pennsylvania Association of Computer and Information Science Educators

## Executive Board Meeting

California University of Pennsylvania  
Friday, April 04, 2014  
4:00 PM

Present:

<i>Bloomsburg</i>	Robert Montante
<i>California</i>	Lisa Kovalchick
<i>Clarion</i>	Soo Kim
<i>Edinboro</i>	Joseph Molnar
<i>Lock Haven</i>	Mark Jones (arr. 4:25)
<i>Millersville</i>	David Hutchens
<i>Shippensburg</i>	Dave Mooney
<i>Slippery Rock</i>	Paul Mullins (arr. 4:10)
<i>West Chester</i>	Afrand Agah

1. The meeting was called to order.
  - a. Previous Minutes:
    - Minutes from the previous Board meeting were approved with corrections (Montante, Hutchens)
  - b. Treasurer's Report:
    - See attached.
    - Still haven't received surplus from last year's conference at East Stroudsburg.
    - Harrisburg still owe dues for 2014
    - Treasurer's report was approved. (Mooney, Hutchens)
  
2. Spring 2012 Conference at California
  - a. Editorial board report (Mooney)
    - i. Submissions for peer review
      - Eight undergrad: all accepted
      - Five faculty: all accepted
    - ii. Non-reviewed submissions
      - Two birds-of-a-feather
      - Three student abstracts
      - One faculty abstract
      - Five posters

- b. Conference report (Kovalchick)
  - i. Current expenses (as of 04/03/2014)
    - Catering: \$4100.45
    - Parking: \$950.00
    - Awards: \$1,075.00
    - Office Max supplies: \$427.76
    - Keynote speaker's mileage: \$50.00
    - Total: \$6603.21
  - ii. Registration fees: \$3,340.00
    - Faculty: 30
    - Students: 75
    - Guests: 2
    - Total: 107
  - iii. Funds provided by Provost: \$2,000.00
  - iv. Net difference: (-\$1,263.21)
  - v. Programming teams: 15
  - vi. California University will not allow school funding of more than \$25 per award; Lisa requested PACISE to make up the difference
  - vii. Discussion regarding host school receiving PACISE funds up front
    - Expenses often need to be paid before registration fees come in
    - Credit cards can be a problem for paying for services up front
    - It was suggested that participants be made aware that fees are due when they register
  - viii. The Editorial board chair was asked/reminded to notify people who submit non-reviewed items of acceptance and to register prior to such deadlines with ample time
  - ix. Mark Jones asked about next year's conference dates – there was no information on this
  - x. The job/graduate program fair
    - Two employers participated
    - Two graduate programs were represented (West Chester and East Stroudsburg)
    - Activity was slow until around three, and then dropped off when student sessions started
    - The wisdom of deciding – at the January meeting -to include the fair this conference was questioned, as it left a very small window for contacting employers
    - The value of hosting such a fair was also questioned:
      - a. It's a long distance for most students to travel, especially when most schools have local job fairs
      - b. At this time of the year, most students planning to go to grad school would have already applied

3. Past conference sites

- i. 2005 Bloomsburg
- ii. 2006 Indiana
- iii. 2007 Lock Haven
- iv. 2008 Kutztown
- v. 2009 Slippery Rock
- vi. 2010 West Chester
- vii. 2011 Shippensburg
- viii. 2012 Millersville
- ix. 2013 East Stroudsburg

4. Future conference sites

- i. 2015 Edinboro (moved up from 2016)
- ii. ???
- iii. 2017 Harrisburg
- iv. 2018 Kutztown
- v. 2019 Shippensburg
- vi. 2020 West Chester

5. Officers' Elections.

The current officers agreed to continue in their positions:

President:	Lisa Kovalchik
Vice president:	Joseph Molnar
Treasurer:	Afrand Agah
Secretary:	Dave Mooney

6. Other Business
  - a. Lincoln University request to join PACISE
    - i. Pertinent information:
      - Want to be part of the CS community
      - The oldest degree-granting program in the U.S.
      - State-related school
      - Two thousand+ students, fifty+ computer science students, twenty four information track students
      - Four full time faculty, four adjuncts
    - ii. No decision can be made at this time – it must be presented to the organization at large
      - The department was encouraged to have students and faculty submit papers to next year’s conference
      - They were encouraged to send a programming team to next year’s conference
    - iii. Items to consider regarding admitting non-PASSHE schools to PACISE
      1. Would want to limit the number of outside schools to maintain a two thirds majority of PASSHE schools
      2. If a non-PASSHE school were inactive, would want to be able to revoke their membership
    - iv. Motion was approved to consider admitting Lincoln University to PACISE and to initiate research into the process of doing so (Mullins, Montante)
    - v. Joe Molnar and Paul Mullins will look into the current PACISE constitution and report back with recommendations
  - b. Guest registration fees
    - i. Motion that future guest registration fees will be one half faculty fees was approved (Molnar, Kim)
7. The meeting was adjourned at 5:15. (Jones, Mullins).

Respectfully submitted by Dave Mooney, 10/10/2014