The Pennsylvania Association of Computer and Information Science Educators

Executive Board Meeting

California University of Pennsylvania
Friday, April 04, 2014
4:00 PM

Present:

- Bloomsburg
- California
- Clarion
- Edinboro
- Lock Haven
- Millersville
- Shippensburg
- Slippery Rock
- West Chester

 Robert Montante
 Lisa Kovalchick
 Soo Kim
 Joseph Molnar
 Mark Jones (arr. 4:25)
 David Hutchens
 Dave Mooney
 Paul Mullins (arr. 4:10)
 Afrand Agah

1. The meeting was called to order.
   a. Previous Minutes:
      - Minutes from the previous Board meeting were approved with corrections (Montante, Hutchens)
   b. Treasurer’s Report:
      - See attached.
      - Still haven’t received surplus from last year’s conference at East Stroudsburg.
      - Harrisburg still owe dues for 2014
      - Treasurer’s report was approved. (Mooney, Hutchens)

2. Spring 2012 Conference at California
   a. Editorial board report (Mooney)
      i. Submissions for peer review
         - Eight undergrad: all accepted
         - Five faculty: all accepted
      ii. Non-reviewed submissions
         - Two birds-of-a-feather
         - Three student abstracts
         - One faculty abstract
         - Five posters
b. Conference report (Kovalchick)

i. Current expenses (as of 04/03/2014)
   - Catering: $4100.45
   - Parking: $950.00
   - Awards: $1,075.00
   - Office Max supplies: $427.76
   - Keynote speaker’s mileage: $50.00
   - Total: $6603.21

ii. Registration fees: $3,340.00
   - Faculty: 30
   - Students: 75
   - Guests: 2
   - Total: 107

iii. Funds provided by Provost: $2,000.00

iv. Net difference: (-$1,263.21)

v. Programming teams: 15

vi. California University will not allow school funding of more than $25 per award; Lisa requested PACISE to make up the difference.

vii. Discussion regarding host school receiving PACISE funds up front
   - Expenses often need to be paid before registration fees come in
   - Credit cards can be a problem for paying for services up front
   - It was suggested that participants be made aware that fees are due when they register

viii. The Editorial board chair was asked/reminded to notify people who submit non-reviewed items of acceptance and to register prior to such deadlines with ample time.

ix. Mark Jones asked about next year’s conference dates – there was no information on this.

x. The job/graduate program fair
   - Two employers participated
   - Two graduate programs were represented (West Chester and East Stroudsburg)
   - Activity was slow until around three, and then dropped off when student sessions started.
   - The wisdom of deciding – at the January meeting -to include the fair this conference was questioned, as it left a very small window for contacting employers.
   - The value of hosting such a fair was also questioned:
     a. It’s a long distance for most students to travel, especially when most schools have local job fairs
     b. At this time of the year, most students planning to go to grad school would have already applied
3. Past conference sites
   i. 2005 Bloomsburg
   ii. 2006 Indiana
   iii. 2007 Lock Haven
   iv. 2008 Kutztown
   v. 2009 Slippery Rock
   vi. 2010 West Chester
   vii. 2011 Shippensburg
   viii. 2012 Millersville
   ix. 2013 East Stroudsburg

4. Future conference sites
   i. 2015 Edinboro (moved up from 2016)
   ii. ??
   iii. 2017 Harrisburg
   iv. 2018 Kutztown
   v. 2019 Shippensburg
   vi. 2020 West Chester

5. Officers’ Elections.
   The current officers agreed to continue in their positions:
   President: Lisa Kovalchik
   Vice president: Joseph Molnar
   Treasurer: Afrand Agah
   Secretary: Dave Mooney
6. Other Business
   a. Lincoln University request to join PACISE
      i. Pertinent information:
         • Want to be part of the CS community
         • The oldest degree-granting program in the U.S.
         • State-related school
         • Two thousand+ students, fifty+ computer science students, twenty four information track students
         • Four full time faculty, four adjuncts
      ii. No decision can be made at this time – it must be presented to the organization at large
         • The department was encouraged to have students and faculty submit papers to next year’s conference
         • They were encouraged to send a programming team to next year's conference
      iii. Items to consider regarding admitting non-PASSHE schools to PACISE
         1. Would want to limit the number of outside schools to maintain a two thirds majority of PASSHE schools
         2. If a non-PASSHE school were inactive, would want to be able to revoke their membership
      iv. Motion was approved to consider admitting Lincoln University to PACISE and to initiate research into the process of doing so (Mullins, Montante)
      v. Joe Molnar and Paul Mullins will look into the current PACISE constitution and report back with recommendations
   b. Guest registration fees
      i. Motion that future guest registration fees will be one half faculty fees was approved (Molnar, Kim)

7. The meeting was adjourned at 5:15. (Jones, Mullins).

Respectfully submitted by Dave Mooney, 10/10/2014